



HOLIDAY COMMUNITY PARADE ENTRY FORM

December 2nd, 2023 at 1pm

Contact Person: _____

Cell Phone: _____ Email: _____

Address: _____ City: _____ State: _____ Zip: _____

Applicant/Group Name: _____

Entry Type:

- Walking/Marching Unit
- Decorated Vehicle
- Vehicle with Trailer
- Classic or Exotic Car
- Equestrian/Animal Unit
- Other (Specify: _____)

Group Type:

- Scout Group
- HOA
- Youth Activities Group
- Church
- Local Business
- Non-Profit
- School Activities Group
- Political
- Individual
- Other (Specify: _____)

Description of Entry: _____

Who will be participating in your entry? _____

Do you plan on having animals in the parade? Yes No

Will your group be performing at the Grand Stand? Yes No

Number of vehicles involved in entry: _____

Estimated overall length: _____

For walking units, approximate number of walkers: _____

Applicant Signature: _____ Date: _____

Return by 5pm on November 20th along with a signed copy of the Parade Rules and Regulations.

Email: Mariel Guenther at mguenther@leandertx.gov

Walk In: Leander Activity Center located at 11880 Hero Way West,
Leander, TX 78641. (Office Hours: Monday – Friday, 9am – 12pm, 1pm – 5pm)

2023 Leander Parade Rules and Regulations

Parade Entry Requirements and Information

1. Signed entry form must be returned by 5pm on Monday, November 20th.
2. The City reserves the right to accept or reject any applicant.
3. Parade Rules and Regulations form must be signed and returned with Entry Form.
4. All entries must have a person 21 or older who agrees to be responsible for the safety of those participating in their entry.
5. Line up information will be sent via email to the contact person listed on this application no later than December 1st. **The Parade begins at 1pm with line up beginning at 10am.**

Welcome to the Parade!

To ensure the safety and enjoyment of our participants and spectators, all persons participating in the annual Holiday Community Parade & Tree Lighting must abide by the following rules & regulations. Failure to do so may result in the removal of the individual or organization from the parade.

1. For safety reasons, no candy, toys, souvenirs, or promotional items may be thrown from an entry. You may have persons walk along the edge of the roadway and distribute items to the crowd.
2. No "live" Santa Claus on any entry – the "real" Santa is at the end of the parade!
3. Floats, vehicles, and walking groups are asked to reflect a theme of "A Classic Christmas". Entries are highly encouraged to incorporate music into float/walking/vehicle submissions. Only holiday-themed music will be allowed.
4. All entries using a generator must have a fully functioning 5lb fire extinguisher onboard.
5. No confetti, glitter, or other material may be thrown from an entry.
6. A minimum distance of 25 feet must be maintained between all entries. Motorized vehicles should not exceed 5 mph.
7. All riders on floats, trailers, vehicles, etc. must remain seated while in motion. Any participant whose entry requires standing must have a firmly anchored stand to brace against. Any display must be firmly anchored.
8. No dangling of legs, arms, or body parts from vehicles, floats, etc. Entries should be designed to minimize dragging of any material on the pavement.
9. All participants on motorized floats or in vehicles must remain on float or in vehicle until stopped at the end of the parade route.
10. There must be at least one adult supervising all entries carrying or walking minors.
11. Floats/trailers must not carry more riders than can be safely seated.
12. If your entry involves animals of any kind, the applicant must ensure that animal waste will be picked up and disposed of properly. **Horses are required to have a waste bag attached before stepping off their trailer.**

I, the undersigned agree to be responsible for the safety of all persons participating in this parade as part of my entry. I agree to follow and enforce all rules and regulations stated above in addition to directives given to me by parade staff.

Entry Name: _____

Signature: _____ Date: _____

Printed Name: _____